

# Quotation Request //

## US Government Publishing Office

Dallas Regional Office  
1100 Commerce Street, Room 731  
Dallas TX 75242-

**JACKET:646-923 R-1**

**Quotations are Due By:**  
**(Eastern Time)2:00 PM on 04/05/2022**

**Submit Quotes Online, unless otherwise instructed, via: <http://contractorconnection.gpo.gov/openjobs.aspx>**  
**Contractor must provide mandatory W-9 form before GPO makes payment.**

---

**TITLE:** Pub. 10111 R-03-22 Protecting Medicare and You from Fraud

**QUANTITY:** 16002 saddle stitch pamphlets.

**SUBMISSION OF QUOTES:** Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/OpenJobs.aspx>). FAX, EMAIL AND PHONE QUOTES ARE NOT ACCEPTABLE. Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to Jim Hunt at GPO Dallas at (214) 767-0451, x5.

**TRIM SIZE:** 8-1/2 x 11"

**PAGES:** 20 including self cover

**SCHEDULE:**

Furnished Material will be available for pickup by 04/06/2022

Deliver complete (to arrive at destination) by 05/10/2022

F.O.B. destination

Contractor must notify the ordering agency on the same day that the product ships/delivers via email to [clinton.howard@cms.hhs.gov](mailto:clinton.howard@cms.hhs.gov) and [jhunt@gpo.gov](mailto:jhunt@gpo.gov). The subject line of this message shall be "Distribution Notice for Jacket 646-923, Req. #CMS 2-00066". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

All expenses incidental to picking up and returning materials, and furnishing samples must be borne by the contractor. Also, refer to Articles 5 and 6, Supplemental Specifications, GPO Contract Terms, Publication 310.2, revised January 2018.

**QUALITY LEVEL:** 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

**DESCRIPTION:**

R-1: Extended delivery date, no longer strapped.

**NOTE:** Pamphlets must be printed via OFFSET printing on a minimum 2-color press with one single pass, must be produced via conventional offset with a minimum of 175 line screen and Quality Level 3 standards must be maintained.

Pamphlet prints face and back, head to head in Black and Pantone 704U red. Copy is type, rules, logos, solids, screen and halftone (duotone) matter, no bleeds.

**MATERIAL FURNISHED:** Contractor to pickup at GPO. Adobe Acrobat PDF file with fonts included as subsets and GPO Form 952 and the Purchase Order will be e-mailed upon award.

Contractor to download the "Labeling and Marking Specifications form" (GPO Form 905, R. 7-15) from

gpo.gov, fill in appropriate blanks, and attach to shipping containers.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage or data corruption that might interfere with proper file image processing must be reported to your contract administrator.

The contractor shall create/alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

**PAPER:** \* Must be in accordance with JCP Paper Specification Standards in effect on date of this order  
JCP Code\* A180, White, Gloss-Coated Text, Basis Size 25 X 38" Basis Weight 70 lb

**COLOR OF INK:**

Black, Pantone 704U red

**PRINT PAGE:** Head to Head

**MARGINS:**

See "DESCRIPTION".

**PROOFS:**

Contractor to submit one Press Quality PDF soft proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match. Contractor must call Jim Hunt at 214-767-0451 x5 to confirm receipt.

Email proofs on or before April 7, 2022.

The proofs will be checked for quality and compliance with these specifications, approved or approved with comments and the contractor will be notified within TWO (2) workdays after receipt. If, in the opinion of the GPO and/or Department, the proofs are not a true representation of the furnished copy, or contain noticeable defects they will be rejected must be corrected and reproofed at no additional expense to the Government. The schedule stated elsewhere in these specifications CANNOT be extended to allow for such reproofing.

Email proofs to Clinton.Howard@cms.hhs.gov; contractor must also copy contract administrator at jhunt@gpo.gov. GPO jacket numbers 646-923 must appear on all correspondence.

If the contractor cannot provide an acceptable set of PDF proofs by this date or within a reasonably sufficient time to allow for proof review and printing BEFORE THE ESTABLISHED DELIVERY DATE, he/she may be required to show cause as to why the contract should not be terminated for default.

**CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT"**

**BINDING:**

Saddle Stitch in two places on the left 11" dimension. Trim 3 sides.

**PACKING:**

Shrink wrap in suitable quantities. Pack suitable per shipping container.

Mark all carton labels with:

ICN# 005122 and Pub# 10111 3-22.

Shrink Film Pack Suitable

**DISTRIBUTION:**

All Shipments must be made via traceable means.

Centers for Medicare & Medicaid Services

Attn: Receiving Clerk (410-786-2948)

7500 Security Blvd.

Baltimore, MD 21244-1850

-----11,000 pamphlets

United Systems of Arkansas, Inc.

4949 W. Bethany Rd.

North Little Rock, AR 72117

(800-264-0812)

-----5,000 pamphlets

Centers for Medicare & Medicaid Services

Attn: Clint Howard SLL-11-17 (410-786-1962)

7500 Security Blvd

Baltimore, MD 21244

-----2 pamphlets plus ALL GFM

All GPO publications referenced in these specifications are available on the internet via the GPO web-site, <https://contractorconnection.gpo.gov>.

**PAYMENT:** Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing.

Instruction for using this method can be found at the following web address:

<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/agency/billing-and-payment>

**COMPLIANCE REPORTING:** Contractors are to report information regarding each order for compliance reporting purposes and include date of delivery (or shipment, if applicable) for delivery schedules in accordance with the contract requirements by faxing to COMPLIANCE at [efaxdallas@gpo.gov](mailto:efaxdallas@gpo.gov) or at 800-865-5193. Personnel receiving the fax will be unable to respond to questions of a technical nature.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

(a) Non-destructive Tests -- General Inspection Level I.

(b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	Electronic media
P-8. Halftone Match (Single and Double Impression)	File Setup
P-9. Solid or Screen Tints Color Match	Pantone Matching System

**PREAWARD SURVEY:** In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

**Attachment(s):** NONE